

Maharashtra National Law University Mumbai

Notification on Refund Policy – Students’ Fees

We have the following categories of seats:

- 1) General – All India;
- 2) General – Maharashtra Domiciled;
- 3) Reserved Category – All India;
- 4) Reserved Category – Maharashtra;
- 5) NRI Sponsored seats;

Few of the students who join during the admission process and pay their fees may thereafter opt out of the LL.B. or LL.M course. Either as withdrawal of application, or as transfer out to other NLUs or other Institutions.

This note lays down the guidelines on processing of Refund applications in various situations.

Tuition & Other Fees

Situation A → Admitted but vacates the seat before commencement of classes.

Situation B → Admitted but withdraws after commencement of classes:

- i) Vacant seat filled by wait-listed candidate.
- ii) Vacant seat not filled by wait-listed candidate.

Hostel & Mess Fees

Situation C → Admitted but withdraws before joining hostel.

Situation D → Joins the hostel but withdraws after staying for some days.

Policy for Tuition & Other Fees

Situation A → Where a student vacates the seat before commencement of classes:

In such cases, the entire fee collected from the students, after deduction of the processing fee of Rs 1000/- (one thousand only) shall be refunded and returned by MNLU. This is as per UGC guideline.

If it is a NRI-sponsored student, the Admission Fees of Rs 3000/- will be deducted and balance will be refunded.

Situation B (i) → Where a student withdraws after commencement of classes and the vacant seat is filled by wait-listed candidate.

In such case, MNLU will return the fee collected after deducting Admission Fees and Reading Material Fees. And also, proportionate deduction of Tuition Fee will be made.

For part of a month, being less than 15 days, the elements of proportionate deduction like Tuition Fees will be calculated for 15 days. For part of month being more than 15 days, the proportionate deduction will be for full month. *This applies to NRI student as well.*

Situation B (ii) → Where a student withdraws after commencement of classes and the vacant seat is not filled by wait-listed candidate.

In such cases as the seat cannot be filled, only the refundable deposits shall be payable.

In addition, for NRI sponsored students, only Tuition Fees paid in excess of normal tuition fee will be refunded i.e. amount in excess of Rs 60,000/- will be refunded.

Policy for Hostel & Mess Fees

Situation C → Admitted but withdraws before joining hostel.

In such case, entire Hostel and Mess fees will be refunded.

Situation D → Joins the hostel but withdraws after staying some days in a month.

In such case, full month Hostel charge and Mess charge will be recovered. And balance of deposit, including refundable deposits will be refunded.

This issues with the approval of Vice Chancellor.




OSD Finance.