

**The Following Post is Hereby Issued in the  
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**Maharashtra National Law University Mumbai**

(Established by Maharashtra Act No.VI of 2014)

**2nd and 6th Floor, MTNL-CETTM Building,  
Technology Street, Hiranandani Gardens, Powai,  
Mumbai, Maharashtra - 400 076.**

Maharashtra National Law University Mumbai invites applications for the below mentioned positions in the University

Sr. No.	Name of the Post	No. of posts and category	Last date for application
1	DPIIT-IPR Chair Professor (on Consolidated Salary)	01 (Open to all)	23/10/2024
2	Assistant Professor (Law) (As per UGC Scale Basis)	02 (Open to all)	23/10/2024
3	Research Assistants (Law) (on Consolidated Salary)	02 (Open to all)	23/10/2024
4	Senior Warden (on Consolidated Salary)	03 (2 Male/ 01 Female)	23/10/2024
5	Hostel Care Taker / Multi- Task Staff (MTS) (on Consolidated Salary)	04 (02 Male/ 02 Female)	23/10/2024
6	Multi-Task Staff (MTS) with Driving Skills (on Consolidated Salary)	03 (open to all)	23/10/2024

The last date for submission of duly filled-in application for respective posts is mentioned above. For more information visit the University Website: [www.mnlumumbai.edu.in](http://www.mnlumumbai.edu.in)

Dated: 09/10/2024

REGISTRAR,  
MAHARASHTRA NATIONAL LAW UNIVERSITY  
MUMBAI

DGIPR/2024-2025/4251



## Maharashtra National Law University Mumbai

(Established by Maharashtra Act No. VI of 2014)

### General Terms & Conditions:

1. All appointments are subject to Rules and Regulations of the University / Government, framed from time to time and subject to the approval of the Executive Council of the University.
2. Candidates shall fill the application form available on the University Website as per the opening and last date mentioned in the advertisement as well as available on the website from 09/10/2024 and send the scanned copy of the same along with scanned copy of necessary documents to the email address :- [recruitment2024@mnlumumbai.edu.in](mailto:recruitment2024@mnlumumbai.edu.in) (last date as per the advertisement)
3. The application fees of **Rs. 1500 /-** For the Post: DPIIT-IPR Chair Professor, Assistant Professor (Law).  
**Rs.1000/-** For the Post: Research Assistants (Law), Senior Warden.  
**Rs.500/-** For the Post: Hostel Care Taker /Multi- Task Staff (MTS), Multi-Task Staff (MTS) With Driving Skills  
**Application Fee will not be refundable.**
4. The print out of the Application along with payment receipt (UTR no.) and other relevant documents mentioned in Clause 8 below, shall be submitted in a sealed envelope, in person or by Post, and shall reach within 08 days from the last date on the following address: "Registrar, Maharashtra National Law University, Mumbai, CETTM MTNL Building, Technology Street, Hiranandani Gardens, Powai, Mumbai-400076 (Maharashtra). Tel. no. 022-25703187
5. The envelope shall be super-scribed as "Application for the post of <--name of the post -->".
6. Print out of application made in the prescribed format through online mode (email) only will be considered by the University. Applications in other forms such as Bio-data, C.V. and any other offline application will not be considered.
7. Candidates shall affix a passport size photo on the application. 8. Application form shall be accompanied with self-attested copies of the following documents:
  - (i) Documents related educational qualifications, such as Degree/ Diploma certificates, Statement of Marks, other certificates of the relevant examinations (both side photocopies of the Statement of Marks) and any other certificates relating to the educational qualifications
  - (ii) Certificate/s of teaching/ administrative experience issued by the competent Authority
  - (iii) Approval letter/s in case of teachers appointed in affiliated colleges/ recognized institutions
  - (iv) Birth / SSC certificate or other Government document as a proof of date of birth
  - (v) Caste Validity Certificate signed by appropriate authority, in case of candidate belonging to reserved category and applying for the reserved post
  - (vi) In case of change in name of the candidate, a copy of Government Gazette or any other appropriate certificate.

9. Teaching Experience as an approved teacher only will be considered. 10. As per the Notification No.SRV.2000/CR (17/2000) XII dated 28<sup>th</sup> March, 2005 issued by General Administration Department, Mantralaya, Mumbai, candidates shall submit the declaration of the small family in the prescribed proforma attached with Application form as Declaration Form “A”
11. Qualifications, relevant experience and age shall be considered as on the last date of receipt of application.
12. Candidates furnishing incorrect or false information shall stand disqualified at any stage.
13. Candidates already employed, shall submit their applications through the proper channel or shall furnish 'NO OBJECTION CERTIFICATE' with the Application Form from the current employer, without which their Application /candidature will not be considered further.
- 14.Applications received after the last date of receipt of application, incomplete applications, applications submitted without any of the required documents and applications not submitted through proper channel/without 'No Objection Certificate' of the employer, will not be considered, and no communication in this regard will be made with the candidates.
15. Candidates shall bring original documents at the time of interview for the purpose of verification of documents.
16. Candidates called for interview will have to remain present at their own expenses.
17. Canvassing directly or indirectly will be a disqualification.
18. The University reserves the right to fill or not to fill any of the posts. Also, University reserves right to withdraw any advertised post at any time without assigning any reason. The decision of the University in this regard shall be final.
19. Queries or correspondence in respect of eligibility criteria, issuance of call letters for interview or selection of candidate will not be entertained at any stage.
20. The directives / orders / resolutions / circulars of the Government of Maharashtra issued from time to time, shall be applicable to the said posts. 21.No Correspondence with ineligible candidates will be made by the University.
22. Candidates are requested to refer University website from time to time, as all information and circulars will be notified on the University on its website.
23. The University reserves the right to disqualify any candidate who may have been shortlisted based on wrong information provided by the candidate. Persons, who have been selected/ appointed based on wrong information supplied by the candidate, may be terminated at any stage.
24. The University will not be responsible for either any non-receipt of application sent by a candidate or any delay in receiving the application sent by a candidate, on any account.

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The candidates are advised to fill up the details on the Google link provided below and print out of the same is to be submitted along with the application form.

**Google Link:** <https://forms.gle/CDTNtBYWK97mifZF8>

# **1. Chair Professor - Department for Promotion of Industry & Internal Trade (DPIIT) IPR Chair, MNLU Mumbai (Annual Contract-consolidated pay)**

## **Role and Responsibilities:**

The Chair Professor shall work shall include:

- (i) Initiate, plan, implement and follow-up research activities exclusively in the area of IPR law and policy in collaboration with national and international stakeholders including law firms, corporate houses, government departments, public sector undertakings, funding agencies etc.;
- (ii) Plan and conduct training and extension activities such as workshops, seminars, round-table conferences etc.;
- (iii) Provide input to legislature, executive and judiciary on latest trends and developments in IPR law and policy on a regular and upon request basis;
- (iv) Assist in IPR law and policy related activities of DPIIT and MNLU Mumbai;
- (v) Contribute towards ensuring that MNLU Mumbai achieves knowledge and research excellence world-wide in IPR law and policy;
- (vi) Report on an annual and periodic basis to DPIIT and the University on programs and activities, indicators of achievement, results obtained under the Chair;
- (vii) The Chair shall undertake survey studies, research projects etc. as required.

## **Essential Criteria:**

- (i) An academic/scholar of outstanding track record in the area of IPR and aligned area of studies.
- (ii) Good knowledge of latest national and international research trends and developments in relevant area;
- (iii) Retired Officials of IP Offices under CGPDTM having experience of 5 years of working at GP ₹ 6600/- or above as Controller of Patent & Design or Registrar of Trademark & Geographical Indications or Registrar of Copyrights);
- (iv) An outstanding professional with established reputation in the field of IPR, who has made significant contribution to knowledge in the field (to be substantiated by credentials);
- (v) Teaching or Industry experience of 10 years in a reputed organization is required.
- (vi) Individuals with age up to 69 years are eligible to apply.

## **Desirables:**

- (i) Experience in teaching/research in premier law universities/colleges in relevant area;
- (ii) Excellent inter-personal and team-building skills;
- (iii) Ability to innovate and to improve research, training and extension activities or services and to pursue interesting new ideas and new methods in the field of IPR.

## **Remuneration**

Rs. 1, 00,000/- One lakh (Consolidated)

## **2. ASSISTANT PROFESSOR (LAW) (Contractual Basis)**

- **Salary as per UGC Scale basis.**

Eligibility (A or B):

A.

i. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. Page 3 of 7

ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET : Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Byelaws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:-

a) The Ph.D. degree of the candidate has been awarded in a regular mode; b) The Ph.D. thesis has been evaluated by at least two external examiners; c) An open Ph.D. viva voce of the candidate has been conducted;

d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;

e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR B. The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

### **3. RESEARCH ASSISTANT (LAW) (ANNUAL CONTRACT-CONSOLIDATED PAY)**

- **Salary Rs.40,000/-**

<b>MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI</b>		
<b>Research Assistant (Law)</b>	<b>Date of Advt.</b>	<b>09.10.2024</b>
	<b>Closing Date of Application</b>	<b>23.10.2024 (05:00 PM)</b>
<b>₹40,000/- (Consolidated) for LL.M. Graduates ₹30,000/- (Consolidated) for LL.B. Graduates</b>	<b>Issuance of Call Letters to Shortlisted Candidates</b>	<b>To be notified</b>
	<b>Date for In-Person Interview</b>	<b>To be notified</b>

#### **A. Essential Qualifications:**

Undergraduate degree or Master's Degree in Law from a recognized University

#### **B. Desirable Qualifications:**

Candidates who have experience in undertaking field-research will be preferred

#### **C. Essential Experience and Skills**

1. 0-3 years of work experience in an academic or professional setting with demonstrable evidence of research and writing ability (sole-authored writing sample will be required).
2. Analytical skills, collation skills, communication skills (written and oral), technical skills, and time-management skills.
3. Self-driven, collaborative as well as the ability to work independently, attention to detail, and data-driven.
4. Proficiency in MS Office, Gmail, Google Documents and Google Sheets

#### **D. Desirable Experience and Skills**

1. Detail-oriented project management of academic and research projects
2. Organization of academic workshops and events

#### **E. Roles and Responsibilities**

1. Assist the Project Co-Investigator and other team members in conducting literature reviews, curating relevant cases and materials.
2. Conducting field and desk research on identified issues.
3. Preparing progress reports and or managing other reporting needs.
4. Handling administrative responsibilities under the project and research centers.
5. This role will report to the Project Co-Investigator and Program Coordinator.

## **4. Senior Warden (Female)**

### **Eligibility Criteria:**

#### **Essential Qualification:**

- Graduation from a recognized University. Preference may be given to Post Graduate candidate
- Working knowledge of computer.
- Proficiency in English language including communication skills.

#### **Desirable Qualifications:**

- A diploma or certificate of minimum 6 months in Housekeeping/Home Science or any other relevant subject from a recognised educational institute.
- Knowledge of Bookkeeping to maintain;
  - a). Stock Registers
  - b) Basic computer knowledge
  - c) Maintenance of registers;
  - d) Attendance registers of students
  - e) Handling of female staff of the hostel and domestic helper.

#### **Experience:**

Minimum Three years' experience in similar field/area (a certificate to this effect as proof of the same should be submitted).

**Salary: 50,000/- (Consolidated)**

**Nature of Duty Hours: Full Time**

#### **Note:**

1. The MNLU Mumbai reserves the right to call a limited number of candidates in case the number of applicants is large.
2. The MNLU Mumbai reserves the right to call back this advertisement if needed.
3. Shortlisting and interview of candidate is not confirmation of selection.
4. The time, date, venue, list of eligible candidates to be called for test/interview and any other relevant information will be displayed on the website of MNLU Mumbai. No separate communication will be sent to the candidates
5. **The last date for the submission of application is 23/10/2024**

## **4. Senior Warden (Male)**

### **Eligibility Criteria:**

#### **Essential Qualification:**

- Graduation from a recognized University. Preference may be given to Post Graduate candidate
- Working knowledge of computer.
- Proficiency in English language including communication skills.

#### **Desirable Qualifications:**

- A diploma or certificate of minimum 6 months in Housekeeping/Home Science or any other relevant subject from a recognised educational institute.
- Knowledge of Bookkeeping to maintain;
  - a). Stock Registers
  - b) Basic computer knowledge
  - c) Maintenance of registers;
  - d) Attendance registers of students
  - e) Handling of male staff of the hostel and domestic helper.

#### **Experience:**

Three years' experience in similar field/area (a certificate to this effect as proof of the same should be submitted)

**Salary: 50,000/- (Consolidated)**

**Nature of Duty Hours: Full Time**

**Note:**

1. The MNLU Mumbai reserves the right to call a limited number of candidates in case the number of applicants is large.
2. The MNLU Mumbai reserves the right to call back this advertisement if needed.
3. Shortlisting and interview of candidate is not confirmation of selection.
4. The time, date, venue, list of eligible candidates to be called for test/interview and any other relevant information will be displayed on the website of MNLU Mumbai. No separate communication will be sent to the candidates
5. **The last date for the submission of application is 23/10/2024**

## **5. Caretaker / Multi-task Staff**

**Eligibility Criteria:**

**Essential Qualification:**

- 10 + 2 class Pass.
- Working knowledge of computer.

**Experience:**

One years' experience in similar field/area (a certificate to this effect as proof of the same should be submitted)

**Desirable Qualifications:**

- A diploma or certificate of minimum 6 months in Housekeeping/Home Science or any other relevant subject from a recognised educational institute.

**Note:**

1. The MNLU Mumbai reserves the right to call a limited number of candidates in case the number of applicants is large.
2. The MNLU Mumbai reserves the right to call back this advertisement if needed.
3. Shortlisting and interview of candidate is not confirmation of selection.
4. The time, date, venue, list of eligible candidates to be called for test/interview and any other relevant information will be displayed on the website of MNLU Mumbai. No separate communication will be sent to the candidates
5. **The last date for the submission of application is 23/10/2024**

**Salary: 23,000/- (Consolidated)**

**Nature of Duty Hours : Full Time**



## **6. Multi-task Staff with Driving Skills**

### **Eligibility Criteria:**

#### **Essential Qualification:**

- 10 + 2 Class Pass.
- Driving Skill (Four Wheeler Light Vehicle Driving Licence)

#### **Experience:**

Two years' experience in Driving of light motor vehicle. Preferably in Mumbai. (a proof of the same should be submitted)

#### **Desirable Qualifications:**

- Working knowledge of computer.

#### **Note:**

7. The MNLU Mumbai reserves the right to call a limited number of candidates in case the number of applicants is large.
8. The MNLU Mumbai reserves the right to call back this advertisement if needed.
9. Shortlisting and interview of candidate is not confirmation of selection.
10. The time, date, venue, list of eligible candidates to be called for test/interview and any other relevant information will be displayed on the website of MNLU Mumbai. No separate communication will be sent to the candidates
11. **The last date for the submission of application is 23/10/2024**

**Salary: 25,000/- (Consolidated)**

**Nature of Duty Hours: Full Time**

For inquiries, and submission of application please contact  
[recruitment2024@mnlumumbai.edu.in](mailto:recruitment2024@mnlumumbai.edu.in)