

The Following Post is Hereby Issued in the Advertisement Published in the Times of India & Maharashtra Times (Marathi) on 26/12/2024.



## Maharashtra National Law University Mumbai

(Established on 27th June 2014 by Government of Maharashtra under Act VI of 2014)

Recognized By the UGC U/S 2(f) Approved by BCI NIRF-31st Rank  
2<sup>nd</sup> and 6<sup>th</sup> Floor, MTNL-CETTM Building, Technology Street,  
Hiranandani Gardens, Powai, Mumbai, Maharashtra - 400 076.

### RECRUITMENT ADVERTISEMENT

Maharashtra National Law University Mumbai invites applications for the below mentioned positions for the one year contract.

Sr. No.	Name of the Post	No. of posts and category
1	DPIIT-IPR Chair Professor (on Consolidated Salary)	01 (Open)
2	Internship and Placement Officer (on Consolidated Salary)	01 (Open)
3	Statistician Cum Operator (on Consolidated Salary)	01 (Open)
4	Data Analyst (on Consolidated Salary)	01 (Open)
5	Administrative Assistant (on Consolidated Salary)	01 (Open)
6	IT Assistant (on Consolidated Salary)	01 (Open) 01 (SC)

The last date for submission of duly filled-in application for respective posts is 10/01/2025. For more information visit the University Website: [www.mnlmumbai.edu.in](http://www.mnlmumbai.edu.in)

REGISTRAR,

MAHARASHTRA NATIONAL LAW  
UNIVERSITY MUMBAI

Dated: 26/12/2024

DGIPR/2024-2025/5223



## MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI

(Established on 27th June 2014 by Government of Maharashtra under Act VI of 2014)

Recognized By the UGC U/S 2(f)

Approved by BCI

NIRF-31st Rank

### General Terms & Conditions:

1. All appointments are subject to Rules and Regulations of the University / Government, framed from time to time and subject to the approval of the Executive Council of the University.
2. Candidates shall fill the application form available on the University Website as per the opening and last date mentioned in the advertisement as well as available on the website from 26/12/2024 and send the scanned copy of the same along with scanned copy of necessary documents to the email address: - [recruitment2024@mnlumumbai.edu.in](mailto:recruitment2024@mnlumumbai.edu.in) (last date as per the advertisement)
3. The application fees of Rs. 1000 /- (General Category) shall be paid through online mode. Application Fee will not be refundable. ST, SC Rs.500/-.
4. The print out of the Application along with payment receipt (UTR no.) and other relevant documents mentioned in Clause 8 below, shall be submitted in a sealed envelope, in person or by Post, and shall reach within 08 days from the last date on the following address: “Registrar, Maharashtra National Law University Mumbai, CETTM MTNL Building, Technology Street, Hiranandani Gardens, Powai, Mumbai-400076 (Maharashtra). Tel. no. 022- 25703188
5. The envelope shall be super-scribed as “Application for the post of <--name of the post -->”.
6. Print out of application made in the prescribed format through online mode (email) only will be considered by the University. Applications in other forms such as Bio-data, C.V. and any other offline application will not be considered.
7. Candidates shall affix a passport size photo on the application.
8. Application form shall be accompanied with self-attested copies of the following documents:
  - (i) Documents related educational qualifications, such as Degree/ Diploma certificates, Statement of Marks, other certificates of the relevant examinations (both side photocopies of the Statement of Marks) and any other certificates relating to the educational qualifications
  - (ii) Certificate/s of teaching/ administrative experience issued by the competent Authority
  - (iii) Approval letter/s in case of teachers appointed in affiliated colleges/ recognized situations
  - (iv) Birth / SSC certificate or other Government document as a proof of date of birth.
9. As per the Notification No.SRV.2000/CR (17/2000) XII dated 28<sup>th</sup> March, 2005 issued by General Administration Department, Mantra Laya, Mumbai, candidates shall submit the declaration of the small family in the prescribed proforma attached with Application form as Declaration Form “A”
10. Qualifications, relevant experience, and age shall be considered as on the last date of receipt of application.
11. Candidates furnishing incorrect or false information shall stand disqualified at any stage.
12. Candidates already employed, shall submit their applications through the proper channel or shall furnish 'NO OBJECTION CERTIFICATE' with the Application Form from the current employer, without which their Application /candidature will not be considered further.

13. Applications received after the last date of receipt of application, incomplete applications, applications submitted without any of the required documents and applications not submitted through proper channel/without 'No Objection Certificate' of the employer, will not be considered, and no communication in this regard will be made with the candidates.
14. Candidates shall bring original documents at the time of interview for the purpose of verification of documents.
15. Candidates called for interview will have to remain present at their own expenses.
16. Canvassing directly or indirectly will be a disqualification.
17. The University reserves the right to fill or not to fill any of the posts. Also, University reserves right to withdraw any advertised post at any time without assigning any reason. The decision of the University in this regard shall be final.
18. Queries or correspondence in respect of eligibility criteria, issuance of call letters for interview or selection of candidate will not be entertained at any stage.
19. The directives / orders / resolutions / circulars of the Government of Maharashtra issued from time to time, shall be applicable to the said posts.
20. No Correspondence with ineligible candidates will be made by the University.
21. Candidates are requested to refer University website from time to time, as all information and circulars will be notified on the University on its website.
22. The University reserves the right to disqualify any candidate who may have been shortlisted based on wrong information provided by the candidate. Persons, who have been selected/ appointed based on wrong information supplied by the candidate, may be terminated at any stage.
23. The University will not be responsible for either any non-receipt of application sent by a candidate or any delay in receiving the application sent by a candidate, on any account.

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The Candidates Shall Filled up the 'Application Form' provided by the below 'Google Form Link' and submit the hard copy of the same to the University, as mentioned in Rule-2 and 4 of the General Teams & Conditions'.

**Google Link for DPIIT-IPR Chair Professor & Internship and Placement Officer: <https://forms.gle/3pG8TJSaJoj2D2Pc9>**

**Google Link for Statistician Cum Operator, Data Analyst, Administrative Assistant & IT Assistant: <https://forms.gle/CXdQ23WNEhaKEpu87>**

## **1) Chair Professor - Department for Promotion of Industry & Internal Trade (DPIIT) IPR Chair, (One Post)- (Open) (Annual Contract-Consolidated pay)**

### **Essential Criteria:**

- (i) Ph.D. in Intellectual Property Rights / Law.
- (ii) An academic/scholar of outstanding track record in the area of IPR and aligned area of studies.
- (iii) Good knowledge of latest national and international research trends and developments in relevant area;
- (iv) Retired Officials of IP Offices under CGPDTM having experience of 5 years of working at GP ₹ 6600/- or above as Controller of Patent & Design or Registrar of Trademark & Geographical Indications or Registrar of Copyrights);
- (v) An outstanding professional with established reputation in the field of IPR, who has made significant contribution to knowledge in the field (to be substantiated by credentials);
- (vi) Teaching or Industry experience of 10 years in a reputed organization is required.

### **Desirables:**

- (i) Experience in teaching/research in premier law universities/colleges in relevant area;
- (ii) Excellent inter-personal and team-building skills;
- (iii) Ability to innovate and to improve research, training and extension activities or services and to pursue interesting new ideas and new methods in the field of IPR.

### **Remuneration :**

**Rs. 1,00,000/-** One lakh (Consolidated)

### **Age Limit:**

· 45 Yrs. to 65 Yrs.

### **Role and Responsibilities:**

The Chair Professor shall work shall include:

- (i) Initiate, plan, implement and follow-up research activities exclusively in the area of IPR law and policy in collaboration with national and international stakeholders including law firms, corporate houses, government departments, public sector undertakings, funding agencies etc.;
- (ii) Plan and conduct training and extension activities such as workshops, seminars, round-table conferences etc.;
- (iii) Provide input to legislature, executive and judiciary on latest trends and developments in IPR law and policy on a regular and upon request basis;
- (iv) Assist in IPR law and policy related activities of DPIIT and MNLU Mumbai;
- (v) Contribute towards ensuring that MNLU Mumbai achieves knowledge and research excellence world-wide in IPR law and policy;
- (vi) Report on an annual and periodic basis to DPIIT and the University on programs and activities, indicators of achievement, results obtained under the Chair;
- (vii) The Chair shall undertake survey studies, research projects etc. as required.



## **2) Internship and Placement Officer (One Post)- (Open), (Annual Contract-Consolidated pay)**

### **Essential Qualification**

- A post-graduate degree from a recognized University Preferably in Law, Journalism or Mass Media or any other stream with at least 55% marks or its equivalent grade.

### **Experience**

- 2 years' experience of public relations or placement services. Preferably in a University or an Institution of higher learning.
- Should be able to liaise with press, electronic media, Law firms, Advocates, Courts etc.
- Should be able to prepare publicity material and prepare press releases / notes.
- Should be able to manage the Placement Cell of the University.

Desirable: Knowledge of Marathi Language

### **Age Limit:**

- 25 Yrs. to 40 Yrs.

**Salary: 1,00,000/-**

## **3) Statistician Cum Operator – (One Post)- (Open), (Annual Contract-Consolidated pay)**

### **1. Educational Qualification:**

#### **· Essential:**

- M.Sc. Statistics

#### **· Desirable:**

- Certification/Diploma in Data Analysis, Statistical Tools, or Computer Applications.
- Knowledge of software like **SPSS, R, STATA, SAS, MS Excel**, or other statistical tools.
- Experience - Minimum of **1-3 years'** experience in data analysis, statistical reporting, or a related role.

### **Age Limit:**

- 18 Yrs. to 32 Yrs.

**Salary: 50,000/-**

**4) Data Analyst- (One Post)- (Open),  
(Annual Contract-Consolidated pay)**

**Educational Qualification:**

· **Essential:**

- PG Computer Science/ BE Computer Science.

· **Desirable:**

- Certification/Diploma in **Data Analysis, Business Analytics**, or related areas from recognized institutions (e.g., Google Data Analytics, IBM Data Analyst Certification, etc.).
- Experience - Minimum of **1-3 years'** experience in data analysis, statistical reporting, or a related role.

**Age Limit:**

- 18 Yrs. to 32 Yrs.

**Salary: 45,000/-**

**5) Administrative Assistant --(One Post)- (Open),  
(Annual Contract-Consolidated pay)**

**Educational Qualification:**

· **Essential:**

- Science or Commerce Graduation

· **Desirable:**

- Master's degree (MBA, M. Com, or equivalent) in a relevant discipline.
- Diploma/Certification in **Office Management, Secretarial Practices, or Computer Applications.**
- Experience - Minimum of **1-3 years'** experience in data analysis, statistical reporting, or a related role.

**Age Limit:**

- 18 Yrs. to 32 Yrs.

**Salary: 40,000/-**

**6) IT Assistant- (Two Post)- (Open), (SC),  
(Annual Contract-Consolidated pay)**

**Educational Qualification:**

· **Essential:**

- A Bachelor's degree in **Information Technology (IT), Computer Science, Computer Applications** (B.Sc. IT, BCA, B.Tech/BE in Computer Science/IT) or equivalent from a recognized university.

· **Desirable:**

- Master's degree (MCA, M.Sc. IT, M.Tech in Computer Science/IT) in a relevant discipline.
- Certification in **IT Support, Networking**, or related fields (e.g., CompTIA A+, CCNA, Microsoft Certified IT Professional, etc.)
- Experience - Minimum of **1-3 years'** experience in data analysis, statistical reporting, or a related role.

**Age Limit:**

- 18 Yrs. to 32 Yrs.

**Salary: 45,000/-**

For inquiries, and submission of application please contact: [recruitment2024@mnlumumbai.edu.in](mailto:recruitment2024@mnlumumbai.edu.in)